

Required Fundraising Disclosure Statements

Many state solicitation laws require the “disclosure” of information about the soliciting nonprofit be on all written materials sent by any method to potential donors and included in all follow-up contact. The required information may include name, address and telephone number of the organization, a description of the charitable purpose or program, or whether the solicited gift (or a portion of it) may be deducted as a charitable contribution.

This collection of required “disclosures” is, for the most part, satisfied in the normal course of creating any written fundraising piece (and adhering to IRS rules). However, a number of states have an additional requirement that prospective donors be provided with information on how they may obtain a copy of the financial filings you made to state officials. Many states, such as Florida and New York, now require these disclosures be conspicuously displayed on any webpage that identifies a mailing address where contributions are to be sent, identifies a telephone number to call to process contributions, or provides for online processing of contributions. Below is a list of the required disclosure verbiage followed by a list of special display requirements:

- **Florida** – A copy of the official registration and financial information may be obtained from the division of consumer services by calling toll-free, within the state, (800) 435-7352 (800-HELP-FLA), or visiting www.800helpfla.com. Registration does not imply endorsement, approval, or recommendation by the State.
- **Georgia** – A full and fair description of our programs and our financial statement summary is available upon request at the office and phone number indicated above.
- **Maryland** – For the cost of copies and postage, from the Office of the Secretary of State, State House, Annapolis, MD 21401.
- **Mississippi** – The official registration and financial information of (Mono Lake Committee) may be obtained from the Mississippi Secretary of State’s office by calling (888) 236-6167. Registration by the Secretary of State does not imply endorsement.
- **Nevada** – Contributions may be tax-deductible pursuant to the provisions of sec. 170(c) of the Internal Revenue Code of 1986, 26 U.S.C. §170(c).
- **New Jersey** – Information filed with the attorney general concerning this charitable solicitation and the percentage of contributions received by the charity during the last reporting period that were dedicated to the charitable purpose may be obtained from the attorney general of the State of New Jersey by calling (973) 504-6215 and is available on the internet at:

<https://www.njconsumeraffairs.gov/>. Registration with the Attorney General does not imply endorsement.

- **New York** – Upon request, from the Attorney General’s Charities Bureau, 28 Liberty Street, New York, NY 10005, (212) 416-8686 or <https://www.charitiesnys.com/>.
- **North Carolina** – Financial information about this organization and a copy of its license are available from the State Solicitation Licensing Branch at (919) 814-5400. This is not an endorsement by the state.
- **Pennsylvania** – The official registration and financial information of (Mono Lake Committee) may be obtained from the Pennsylvania Department of State by calling toll-free, within Pennsylvania, (800) 732-0999. Registration does not imply endorsement.
- **Virginia** – State Division of Consumer Affairs, Department of Agricultural and Consumer Services, PO Box 1163, Richmond, VA 23218.
- **Washington** – Secretary of State at (800) 332-4483 or <https://www.sos.wa.gov/charities/>.
- **West Virginia** – West Virginia residents may obtain a summary of the registration and financial documents from the Secretary of State, State Capitol, Charleston, WV 25305
- **Wisconsin** – A financial statement of the charitable organization disclosing assets, liabilities, fund balances, revenue and expenses for the preceding fiscal year will be provided to any person upon request.
- **REGISTRATION WITH A STATE AGENCY DOES NOT CONSTITUTE OR IMPLY ENDORSEMENT, APPROVAL OR RECOMMENDATION BY THAT STATE.**

Display Requirements:

- **Florida** and **New Jersey** state that their notice must contain their exact wording (IN CAPITAL LETTERS). Florida must include the charity’s registration number.
- **Georgia** requires where to obtain a “full and fair” description of charitable program.
- **Maryland** requires that the words “For the cost of postage and copies” be inserted in the paragraph concerning the availability of the financial statement from the Secretary of State.
- **Mississippi** and **Pennsylvania** have notices which the charity “shall conspicuously state verbatim”.
- **Nevada** requires §501(c)(3) organizations to state that contributions may be tax deductible.

- **New York** requires a statement of where to obtain a copy of charity's annual report and must be placed conspicuously with a print no smaller than 10-point bold face type.
- **North Carolina** The required verbatim statement should be "made conspicuous by use of one or more of the following: underlining, a border, or bold type." Their notice must be in a minimum of 9-point type.
- **Virginia** requires all nonprofits include a disclosure stating that financial statements for the last fiscal year are available from the State Division of Consumer Affairs.
- **West Virginia** was the first state requiring a disclosure paragraph but now only require the words "a summary..."